

Diamond Creek Rotary Town Fair – Stallholder Safety Policy and Indemnity Agreement

1. Introduction

The Diamond Creek Rotary Town Fair (the "Event") is an outdoor community fair organized by the Diamond Creek Rotary Club (the "Organiser"). The safety and well-being of stallholders, their agents, visitors, and volunteers are of utmost importance. This policy outlines the safety requirements and indemnity obligations for all stallholders and their agents participating in the Event.

2. Stallholder and their Agents responsibilities

Stallholders and their agents are responsible for ensuring that their activities comply with all relevant safety requirements and regulations. This includes, but is not limited to:

- Securing all structures, marquees, and displays to withstand varying weather conditions, including strong winds and rain. Weights are required, as a minimum, for marquees. The use of pegs is prohibited unless approval is provided in writing by the Organiser prior to the event.
- Maintaining a safe and accessible environment for all patrons.
- Ensuring electrical equipment is tested and tagged by a qualified professional.
- Using only safe and compliant gas cylinders and appliances and complying with any direction given by the organiser with regard the use of such equipment.
- Keeping fire extinguishers or other necessary safety equipment on hand, where applicable.
- Complying with food handling and hygiene regulations (if selling food or beverages).
- Notifying the Organiser of any potential hazards or safety concerns.
- Assessing their stallholder location for any safety concerns and raising them with the Organiser. Whilst the Organiser may attempt to find an alternative location, or rectify, if a solution cannot be found that meets such a concern, the stallholder and their agents are under no obligation to continue trading at the event.
- Being aware that the Event is held outdoors and on ground that may be uneven, of different surface types and possibly slippery.
- Being aware that ground conditions may change during the event and taking necessary precautions.
- Wearing appropriate clothing and footwear based on their own assessment of the weather forecast and ground conditions.

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- Attending the mandatory safety induction held in the week prior to the Event, either in person, via live stream, or through other means provided by the Organiser. Stallholders and their agents acknowledge receipt of this information regardless of how they attend and indemnify the Organiser in this regard.
- Notwithstanding that stallholders and their agents are responsible for their own safety, the Organiser will be conducting random safety audits during the Event.
- The stallholder and their agents may choose to suspend trading at any time if, in their assessment, safety is of any concern. Choice to suspend trading does not convey permission for vehicle movement during vehicle movement prohibition periods.
- Ensuring that their stallholder number is on display at all times.

3. Weather Conditions

As the Event is held outdoors, stallholders and their agents must be prepared for all weather conditions, including:

- High winds: All tents, marquees, and signage must be securely weighted or, where approved, pegged down. You must assess and bring your own adequate weights for your tents, marquees or signage.
- Rain: Stallholders should ensure goods and equipment are adequately protected from water damage.
- Heat: Adequate shade, hydration, and sun protection are recommended.
- Lightning, Hail and other extreme weather: The Organiser may suspend or cancel activities in extreme conditions.

The Organiser is not liable for losses incurred due to adverse weather conditions, and stallholders and their agents should take necessary precautions to protect their property. The Organiser does not control the weather or ground conditions and is not in any way responsible for any choice or actions or omissions made by the stallholder or their agents.

4. Insurance Requirements

All stallholders must have valid public liability insurance with a minimum coverage of \$10 million. A copy of the certificate of currency must be provided to the Organiser before participation is confirmed.

5. Indemnity Agreement

By booking and or participating in the Event, each stallholder and their agents agrees to

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indemnify and hold harmless the Diamond Creek Rotary Club, its members, volunteers, sponsors, agents and affiliates from any claims, liabilities, losses, damages, or injuries (including death) arising from:

- Any act, omission, or negligence of the stallholder, their agents, employees, or contractors.
- The use of the stall space, products, or services offered by the stallholder.
- Any breach of the terms outlined in this policy.

The Organiser shall not be responsible for any theft, damage, or loss of stallholder property during the Event.

6. Compliance and Enforcement

Failure to adhere to this policy may result in the following actions by the Organiser and its agents.

- A request for immediate corrective action.
- The removal of the stallholder from the Event.
- Suspension of trading at the event until rectified.
- Future participation restrictions.

7. Agreement to Terms

By registering as a stallholder at the Diamond Creek Rotary Town Fair, you acknowledge that you have read, understood, and agreed to comply with this policy and indemnity agreement.

For any safety concerns or additional information, please contact the Event Organiser.
